

# **Commack Public Library Board of Trustees**

## **Minutes**

**April 19, 2016**

Present: Mr. Elvezio (tardy with prior excuse), Mr. Emsig, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Fitzgerald, with prior excuse

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 5:05 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the budget information meeting and the regular meeting of March 15, 2016 and the special meeting of April 5, 2016 be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Treasurer's Report be taken out of order. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio arrived at 5:10 p.m.

Mr. Gonzalez moved that the Treasurer's Report be accepted as presented.  
Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$8,226.27 and \$40,216.04 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Employee Benefits: \$43,828.28

Capital Improvement: \$20,583.33

Payrolls: \$68,634.03

\$70,170.69

\$69,767.97

Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved the following employees be removed from the substitute list, effective April 20, 2016:

Maria Gillen (library clerk), Marilyn Thaens (library clerk) and Ben George (custodian).

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Meaghan Mahoney be appointed as a substitute circulation clerk at an hourly rate of \$12.20, effective April 20, 2016. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that Alice Hogan be appointed as a substitute circulation clerk at an hourly rate of \$12.20, effective April 20, 2016. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the following obsolete equipment be sold or disposed of properly:

CPU  
Dell  
Optiplex 320  
77DWQC1  
2007

CPU  
Cybernet  
Elite-4  
ce430654

2004

Monitor

Dell

1909Wf

?

?

Hub

3COM

3C16411

0100/LV2G580033700

2003

Monitor

Dell

E153FPf

CN-0Y4413-72201-482-1D7L

2004

Scanner

Canon

CanoScan 4200f

UZQ170037

2005

Scanner

Canon

CanoScan LiDE 35

F916900

2004

Scanner

Visioneer

OneTouch 8920 USB

221C002110D1

2002

Printer  
Dell  
1100  
7DHS491  
2006

Printer  
Epson  
Stylus Photo 820  
ELFK384693  
2002

Monitor  
HP  
Pavilion mx75  
THLED03669  
2002

CPU  
Dell  
Optiplex SX260  
6BMRR21  
2003

CPU  
Dell  
Optiplex SX260  
29MRR21  
2003

Printer  
HP  
820Cse  
SG71H1913H  
1997

Printer  
Panasonic  
KX-P1091i  
199?

Printer  
Dell  
1110  
6TQR491  
2006

Printer  
Dell  
1100  
37T5X61  
2005

CPU  
Dell  
Optiplex SX280  
2K56B71  
2005

Printer  
HP  
Deskjet 3650  
TH3AE153F1  
2003

Typewriter  
Brother  
ML100  
E7K270461

Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, May 16, 2016 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 6:00 p.m. Mr. Gonzalez seconded.

Carried unanimously.

Respectfully submitted,

Laurie Rosenthal

Director